



**Action Item: Amendment to Existing Delegation of Authority and
Designation of Acting Executive Officer**

Background

In January 2012, the Commission approved a delegation of authority to the Executive Officer assigning authority to manage and approve administrative functions such as hiring and management of staff, administering the budget, executing contracts, and other actions. The current Delegation does not provide for an Acting Executive Office to assume these duties in the absence of an Executive Officer. Commission staff is recommending the Delegation of Authority be amended. The proposed new language is in bold:

The California Water Commission (Commission) hereby delegates to the Executive Officer, **or the Acting Executive Officer if the Executive Officer position is vacant**, the authority to administer the regular and day-to-day affairs and responsibilities of the Commission, including the functions and powers specified below, consistent with applicable law and the policies of the Commission, without further specific authorization.

The current Executive Officer will be leaving her position effective January 30, 2015. The Commission should designate an Acting Executive Officer for purposes of administering and managing the day-to-day operations of the Commission, under the general guidance and at the pleasure of the Commission, until such time as the Commission hires a permanent Executive Officer as authorized under Water Code §163.

Attachment

Proposed Amended Delegation of Authority for the California Water Commission

Contact

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