# Water Storage Investment Program Quarterly Report

The quarterly reporting covered by this template documents an applicant’s progress toward complying with [California Code of Regulations, title 23, section 6013(d)](https://govt.westlaw.com/calregs/Document/IDB8269D35B6E11EC9451000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)) in preparation for a final WSIP funding hearing with the Commission. This report also documents any changes to the physical quantity and type of public benefit being provided by the project. Commission staff relies on this report to keep the Commission informed of the project’s progress, challenges and timeline. It is expected that each Applicant will be forthright and transparent in its reporting.

Applicants must provide an update of the project status for the requirements and milestones listed below. Applicants may deviate from this fill-in format, however, please provide the information requested in this template. Applicants must ensure this report is consistent with other publicly available project information, such as materials presented to the Applicant’s governing body.

## Project Information

Project name:

Applicant name:

Date:

Reporting period:

Provide a brief project description:

Provide a brief description of public benefits:

Current total project cost:

## General Update and Key Issues

Provide a general update and describe any **key issues** that occurred during this reporting period. You may attach additional documents or pages if more space is needed:

Attach latest project schedule. In addition, describe below how the actual schedule is progressing in comparison to the schedule provided in the last reported schedule:

Note any milestones or accomplishments that occurred since submitting the prior Quarterly Report:

Note any issues, milestones, or accomplishments projected for the next Quarterly Report:

Provide an update on Tribal consultation, and Tribal and community engagement, if any. Please note any ongoing issues with Tribal communities, including differences of opinion or opportunities to work together:

## Items Required Prior to Scheduling a Final Award Hearing

Provide the date (month/year) that you expect to request a Final Award Hearing from the Commission. Note: the request should be received at least 2 months before the anticipated Final Award Hearing date and after all items required by California Water Code section 79755 are completed:

Provide the date (month/year) that you anticipate a Final Award Hearing with the Commission:

The following items must be provided prior to scheduling a final award hearing. Please describe the status and include the estimated completion date for the following items. These dates should align with any attached project schedule:

1. **Contracts for non-public benefit cost share:**

List all required contracts for non-public benefit cost share, and provide the amount of associated funds, the status and estimated completion date. Please note any issues or concerns that have, will, or could affect the timing of executing contracts for non-public benefit cost share.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contract Name** | **$ Amount** | **Status** | **Est Completion Date** |
|  |  |  |  |
|  |  |  |  |

1. **Contracts for administration of public benefits (CAPB):**

Provide an estimated date when all Draft CAPBs will be complete. The Draft CAPB completion date is when the agreement is ready and available to post for public review at a subsequent Commission meeting:

Provide a status for each applicable administering agency’s Draft CAPB. Please note any issues or concerns that have, will, or could affect the timing of the Draft CAPBs:

|  |  |
| --- | --- |
|  | **Status** |
| **Draft CAPB** |  |

Provide an estimated date when all Final CAPBs will be complete. The Final CAPB completion date is when it will be executed:

Provide a status for each applicable administering agency’s Final CAPB. Please note any issues or concerns that have, will, or could affect the timing of executing CAPBs:

|  |  |
| --- | --- |
|  | **Status** |
| **Final CAPB** |  |

List all public benefits, including quantity of benefit (e.g., acres of habitat, acre-feet of water for pulse flows, etc.):

|  |  |
| --- | --- |
| **Benefits** | **Description and Quantity of Benefits** |
| **Ecosystem** |  |
| **Water Quality** |  |
| **Emergency Response** |  |
| **Recreation** |  |

Indicate if there are any anticipated changes to the benefit or quantity of the benefit since the original application and whether these changes affect the cost allocation:

1. **Completed feasibility studies:**

Completion Date:

1. **Complete environmental documentation:**

Provide the status and estimated completion date for all required environmental documentation (draft and final) for the project, including all Board resolutions adopting or certifying CEQA environmental documents, CEQA findings, mitigation monitoring and reporting program, Notice of Determination (NOD), and CEQA Addenda, and all NEPA completion documents, including the Record of Decision (ROD). Please note any issues or concerns that have, will, or could affect the timing of providing complete environmental documentation at the state or federal level.

|  |  |  |
| --- | --- | --- |
| **Environmental Document** | **Status** | **Est Completion Date** |
| State Document | Draft:  |  |
|  | Final: |  |
|  | NOD: |  |
| Federal Document | Draft: |  |
|  | Final: |  |
|  | ROD |  |

1. **All required federal, state, and local approvals, certifications, and agreements:**

List permits needed for project to begin construction, describe status in acquiring them, and include estimated date to be acquired. Please note any issues or concerns that have, will, or could affect the timing of acquiring all federal, state, and local approvals, certifications, agreements, and permits necessary to begin project construction.

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| --- | --- | --- |
| **Approvals / Certifications / Agreements / Permits** | **Status** | **Est Date Acquired** |
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## Items Required to Execute a Funding Agreement

Provide an update on the following documents needed to execute a funding agreement for the project and indicate if any significant change has occurred. The Commission may request updated information prior to executing a funding agreement.

|  |  |  |
| --- | --- | --- |
|  | **Status** | **Significant Change?** |
| Applicant’s audited financial statements |  |  |
| Final project costs, schedule, and scope of work |  |  |
| Evidence of bilateral communications with operators and owners of potentially impacted facilities regarding potential impacts of the proposed project to their facilities |  |  |
| Limited waiver of sovereign immunity |  |  |

## Status Update

Provide a status update for the following and indicate if any significant change has occurred. The Commission may request updated information prior to executing a funding agreement.

|  |  |  |
| --- | --- | --- |
|  | **Status** | **Significant Change?** |
| Labor Compliance |  |  |
| Urban Water Management Plans |  |  |
| Agricultural Water Management Plans |  |  |
| Potential effect of other conditional eligible projects on the applicant’s public benefits |  |  |

## Other Pertinent Information:

1. **Sources of Funding**

List sources of funding (e.g., Federal, State grants, local partnerships, rate payers, loans…) to move the project to construction and provide the associated amount of funds from that source and a status of obtaining that funding source below:

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding Sources** | **$ Amount** | **Status** | **Est Award Date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

1. **Early Funding Agreement Status**

Provide the status of the Early Funding Agreement (EFA), as applicable, and the percentage of EFA funds expended. If the EFA has been closed, describe how the remaining work needed to move the project to a final award hearing will be financed.

|  |  |
| --- | --- |
| **Status** | **Percentage of EFA funds expended** |
|  |  |